

SAVANNAH DEVELOPMENT AND RENEWAL AUTHORITY APPLICATION FOR SPRINKLER COST ASSISTANCE PROGRAM

Contact Information

Name		
Mailing Address		
City	St	Zip
Phone	Email	
Tax ID or SSN		
Business Name		
Property Address		
City	St	Zip

Property Ownership Status

Sole Ownership Corporation, Partnership, or Trust Renter

Terms and Conditions

All applications will require the following information:

1. Detailed plans for the proposed project
2. The names, addresses, and phone numbers of all officers or trustees; and articles of incorporation, by-laws, and/or partnership agreement if applicant represents a corporation, partnership, or trust
3. Written consent from the property owner and copy of the current lease if applicant is a tenant
4. The name of the bank, branch, and account officer with which the applicant does business
5. Personal History and Financial Statements
6. Hold Harmless and Counseling Agreement
7. Most recent Chatham County tax bill/assessment for the property
8. Verification that the installation of a fire suppression system in the property is advisable by the City Building Code Official
9. At least two (2) competitive bid estimates for the installation of a fire suppression system that meets City code requirements

All documents should be sent via email to katherinew@sdra.net or by mail to SDRA's office at 2203 Abercorn Street, Savannah GA 31401.

Application Process

Following submission of this form, the applicant must submit supporting documentation as outlined above to SDRA.

1. A credit review of the applicant is conducted.
2. The City Building Code Official must deem the installation of a fire suppression system in the building advisable.
3. The property owner or business owner/tenant must obtain at least two (2) competitive bid estimates for the installation of a fire suppression system that meets City code requirements, and must provide copies of the estimates to the SDRA.
4. The application package is reviewed by both the SDRA's staff and Executive Committee. If approved, SDRA issues a letter of commitment authorizing funding.
5. The property owner or business owner tenant shall, at its sole expense, design and arrange for installation of the fire suppression system in the structure that meets all applicable code requirements of the City of Savannah.
6. The applicant must obtain the necessary permits for the installation of the fire suppression system and all other work to be performed on the structure.
7. Once the applicant has entered into the Water Agreement for Fire Suppression System with the City of Savannah, the applicant is responsible for adhering to the agreement.
8. Following completion of the project, the applicant must file a Completion Certificate with the City of Savannah through SDRA, setting forth the actual cost of installing the fire suppression system with supporting documentation.
9. The City of Savannah shall reimburse the property owner in an amount equal to the lesser or, a) the actual cost of the system as certified in the Completion Certificate, b) the lowest competitive price proposal amount.

Funds Request

Please review the following guidelines and select the intended use of funds. The following improvements are not eligible in association with the program:

- Repairs or improvements to cornices, pediments, and similar architectural details
- Installation of historically compatible materials or features
- HVAC repairs and improvements
- Property acquisition
- Working capital
- Repairs or improvements completed or in progress prior to notification of approval

Proposed Improvement(s)

select all that apply

- Replacing existing sprinklers
- Replacing existing piping in order to bring building up to code
- Installing new sprinklers and piping

Loan Amount Requested _____

SDRA complies with all relevant requirements of federal laws and regulations dealing with non-discrimination and equal opportunity in federally assisted programs.

Authorization and Release

I, _____, certify that the information presented in this application is true and complete to the best of my knowledge.

I understand that the proceeds from the Sprinkler Cost Assistance Program may be used for the property located at

_____.

I authorize Savannah Development and Renewal Authority or its agent to check with financial institutions and other companies or organizations necessary to establish my character and credit rating.

I understand that the appropriate Committee and the Board of Directors at Savannah Development and Renewal Authority shall conduct a review of the Sprinkler Cost Assistance Program application to ensure that the project meets the following eligibility requirements:

- Is located within the program boundaries;
- Involves new infill construction or the substantial renovation of a historic structure, in which the construction cost exceeds 50% of the assessed value of the building excluding the valuation of the land per existing building codes and City code.

I understand that I must obtain the necessary permits for the installation of the fire suppression system and all other work to be performed on the structure. I understand that once the project is complete and has met inspection and compliance requirements of the City, I must obtain a Completion Certificate.

I understand that once I have entered into the Sprinkler Cost Assistance Program Agreement with the City of Savannah, I am responsible for adhering to the Agreement. I understand that I am responsible for all future maintenance and repair responsibilities for the laterals.

I understand that I must submit copies of the invoices, receipts, and/or canceled checks supporting actual cost for project to Savannah Development and Renewal Authority.

Signature _____ Date _____