

MEETING MINUTES

BOARD OF DIRECTORS MEETING

June 15, 2016 | 8:00 AM | Con-Ed Human Resource Center | 714 Martin Luther King, Jr. Boulevard
Chair-Elect Dawn Morgan, Presiding

Board Members Present:

John R. Bennett, Barbara Cortese, Jerry Lominack, Dawn Morgan, Kris Patel, Henry “Hank” Reed II, Anne Roise, Gina Smith

Board Members Absent:

Brad Baugh, Stephanie Bock, Theodora “T” L. Gongaware, Adam Kirk, Tom Kohler, Richard “Dicky” Mopper, Stephen Palmer, Connie Pinkerton, Victor Shernoff, Dorothy Strong, Christine Wacta, Taylor Watts

Quorum Present?

No. Information materials for agenda items requiring a vote were distributed via email. A quorum was established after three Board members that had been absent from the meeting submitted their votes to approve the minutes and the Golden Broom Award recipient.

Others Present:

Kevin Klinkenberg, Executive Director; Katherine Williams, Program Coordinator; Joan Clabbers, Administrative Assistant; Shane Corbin, City of Savannah Zoning Administrator; Manuel Dominguez, City of Savannah Economic Development Director; Alderman Bill Durrence, District II

I. Call to Order — Dawn Morgan

The Board of Directors meeting of Savannah Development and Renewal Authority was called to order at 8:05 AM on June 15, 2016 at 714 Martin Luther King, Jr. Boulevard by Chair-Elect Morgan.

II. Previous Minutes — Dawn Morgan

The minutes of the previous meeting were unanimously approved as presented.

III. Treasurer’s Report — Kris Patel

Mr. Patel indicated that SDRA had received its allocation from the City for the first quarter. Copies of the budget vs. actuals were enclosed. Board members were given the opportunity to ask questions. Mr. Patel stated that he and Mr. Klinkenberg were in the process of developing the Authority’s budget for the coming year.

IV. Guest Presentation — Shane Corbin

Mr. Corbin stated that he recently joined the City of Savannah as the new Zoning Administrator. He provided an overview of his experience and current initiatives, including the food-truck ordinance. Mr. Corbin also indicated his willingness to contribute to SDRA through volunteerism and participation in its Committees.

V. 2017 Budgeting Process — Kevin Klinkenberg

Mr. Klinkenberg provided an overview of the process by which SDRA must submit its funding request to the City. Copies of the application materials and the Authority’s request from the previous year were enclosed. Board members were given the opportunity to ask questions. Mr. Klinkenberg stated that the deadline for submission was June 30th, but that City Council would review all requests at its budget retreat in November. Final determinations would be announced in December. He noted that the principal



changes to the budget were associated with increased expenses such as staff salaries and rent for an office space. If allocated the funding, the Authority would add two full-time positions to its staff.

VI. Changes to State Legislation – Kevin Klinkenberg

Chair-Elect Morgan stated that she and Mr. Reed had met with the directors of various City departments to discuss the proposed state legislation House Representative J. Craig Gordon had developed in partnership with SDRA. She indicated that the goal of the meeting was to communicate the Authority's goals and to make a plan for coordinating with the City so that the legislation could be presented next year. Chair-Elect Morgan added that while the City representatives expressed their support, they also indicated that progress would be largely put on hold until the new City Manager could provide input.

VII. Planning & Development Reports for City Council – Kevin Klinkenberg

Mr. Klinkenberg stated that SDRA planned to hold a series of internal charrettes throughout the summer to examine and design recommendations for planning and development initiatives, such as the Civic Center, I-16 flyover removal, and expansion of west downtown. The charrettes would provide the Authority the opportunity to discuss the current plans for these sites and to evaluate how those plans might be improved. He indicated that staff would prepare reports with the recommendations to be presented to the Mayor and Aldermen. Mr. Lominack added that SDRA should also consider and offer guidance on the Downtown Streetscape Initiative. The Board noted the expertise and knowledge that the Authority could contribute to these development efforts.

VIII. Golden Broom Award – Katherine Williams

Ms. Williams gave a brief overview and presentation of the three nominees for the Golden Broom Award: Dulany Enterprises, Durham Dental, and Go Fish. To be eligible, the business or institution must have been in operation for at least a year. Board members discussed the relative merits of each nominee. The Board voted by majority to select Dulany Industries as the award recipient for the second quarter.

IX. Board Education Discussion – Kevin Klinkenberg

Mr. Klinkenberg gave an overview of his perspective on the distinction between the approaches of gardening and hunting in the context of urban and community development. He noted the importance of considering these differing approaches and their potential applications by SDRA. Mr. Klinkenberg also indicated SDRA's role as a facilitator in guiding development initiatives and partnerships.

X. Board Education Schedule – Kevin Klinkenberg

Mr. Klinkenberg stated that SDRA staff had created and distributed a spreadsheet of education opportunities for the Board. The document would provide Board members with information on upcoming events and on their progress toward fulfilling the requisite number of hours. He indicated that these educational sessions would take place on the fourth Fridays of the month at lunchtime and thus replace SDRA's monthly lunch club, due in part to low attendance and the need to expand the Authority's training efforts. The first session would take place on Friday, June 24th at the SCAD Center for Historic Preservation on East Broad Street. Mr. Klinkenberg added that the topic of discussion for the event would be New Urbanism. He noted that SCAD had demonstrated generosity in offering its facilities for community meetings.

XI. Committee Report Discussion Items – Kevin Klinkenberg

Copies of Committee Reports were enclosed. Board members were given the opportunity to ask questions. Ms. Williams stated that the Marketing and Promotions Committee was in the process of identifying an individual to assume the role of Chair because Chair-Elect Morgan, the current Committee Chair, would vacate the position prior to becoming Chair of the Board of Directors. She added that the



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Committee was also working to determine a new meeting time. Mr. Bennett stated that the Planning and Advocacy Committee would meet that afternoon at Savannah Bicycle Campaign.

XII. Executive Director's Report Discussion Items — Kevin Klinkenberg

Copies of the Executive Director's Report were enclosed. Board members were given the opportunity to ask questions. Mr. Klinkenberg noted that Ms. Nusrat Fatema and Ms. Joan Clabbers had joined the staff as a part-time intern and administrative assistant respectively.

XIII. Old Business — Dawn Morgan

Mr. Klinkenberg stated that he had spoken with the Clerk of Council regarding the appointment of new Board members and that determinations had not yet been made. He indicated that the vote would likely take place at the next Council meeting.

XIV. New Business — Dawn Morgan

The Board thanked Alderman Durrence for his attendance and participation in its meetings and for offering insight into the Council's views and progress on various efforts. Mr. Klinkenberg stated that in the previous week he had traveled to Detroit to attend the annual conference for the Congress for New Urbanism (CNU). He gave a brief overview of the principles and activities of the CNU, and indicated that the 2018 conference would take place in Savannah. He noted the importance of the event for SDRA and the City. SDRA would discuss the CNU in greater detail at the upcoming Board education session.

XV. Adjournment — Dawn Morgan

Meeting adjourned at 9:25 AM | Minutes submitted by: Kris Patel

